

# Sangamon County LEPC

3807 Ware Road, Springfield IL 62707  
(217) 789-2280

## Agenda

November 9, 2000

8:30 AM

Office of the State Fire Marshal  
1035 Stevenson Drive  
Springfield, IL 62703

Meeting called to order by David Butt, Acting Chair

Acceptance of minutes from last meeting (10/5/2000)

Self-introductions of LEPC members

Recognition of visitors

### Old Business

- IEMA Conference 2000 - Conference Fees

- Election of Chairman

- Report on first Facility Questionnaire

- Reports of Working Groups

- Discussion of proposed by-laws

- Other

### New Business

- Chemical incidents during October

- Other

Next meeting: December 7, 2000

Motion to adjourn

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## MINUTES OF THE SANGAMON COUNTY LEPC MEETING - NOVEMBER 9, 2000

The meeting was called to order at 8:30 am at Office of the State Fire Marshal auditorium, 1035 Stevenson Drive by David Butt, Acting Chair. Members present were: David Butt, Springfield/Sangamon County ESDA; Brian Churchill, St. John's Hospital; Ray Cooke, Springfield Department of Public Health; Kristin Edwards, Borden Chemicals and Plastics; Tom Fraase, Sangamon County Board; T.J. Hart, WMAY Radio; Matt Helms, Springfield Fire Department; Bryon Honea, Illiopolis Police Department and Bill Russell, Sangamon County Rescue Squad. Also present were Anne Dorman and Dan Kraybill of the State Emergency Response Commission (SERC).

After a motion by Helms and a second by Russell, the minutes of the 10/5/2000, meeting were unanimously accepted. This was followed by self-introductions of the LEPC members and recognition of visitors.

**Old Business.** The IEMA Conference 2000 was discussed only as to check whether attendees had been reimbursed by the SERC. Members Churchill, Edwards and Fraase had not. Anne Dorman will check on the status of this.

On the matter of membership, it was announced that Anu Singh of Borden Chemicals and Plastics (BCP) would join the LEPC as a second representative of regulated facilities and Malcolm McKean of Springfield Mass Transit District would join as a second representative of transportation. Encouragement was then extended to all who might know others with an interest in our Committee's work.

With a motion by Helms and a second by Churchill, David Butt was nominated to be Chairman on the LEPC. No other persons were nominated and with a motion by Churchill and a second by Russell, the nominations were closed by unanimous vote. A voice vote was taken and David Butt was unanimously voted to be LEPC Chairman.

Kristin Edwards gave a report on her work on the Facilities Questionnaire for BCP, including a list of comments/questions/recommendations. BCP has 60 chemicals requiring Tier II reporting. Anne Dorman responded that no facility in the state had yet made such an extensive report on its success and hardships using the questionnaire. She and Dan Kraybill both pledged to help with overcoming questionnaire problems and with carrying her recommendations forward to their manager. Kristin will continue her work.

David Butt reported on work being done for risk analysis by a working group. Matt Helms reported on work being done to research off-site emergency response by a working group. Work in both areas will continue.

The Committee discussed proposed language for its by-laws. David Butt will take these recommendations and return with a proposed set of by-laws for the Committee to consider.

**New Business.** The Committee discussed chemical incidents which occurred during October. Matt Helms reported on an ammonia release in Springfield on October 25, 2000. Kristin Edwards reported on a minor vinyl chloride release at BCP on October 31, 2000. BCP continues to have trouble with the county's response following its attempt to make its mandatory report to the LEPC. David Butt said that the LEPC will consider means to overcome such problem.

No further new business was brought forward. The next LEPC meeting will be held on December 7, 2000, 8:30 am, at the Office of the State Fire Marshall.

With a motion by Honea and a second by Hart, the meeting was adjourned at 9:40 am, by unanimous vote.

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<i>David Butt</i>	<i>789-2280</i>	<i>789-2273</i>	<i>davidb@co.sangamon.il.us</i>
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<i>Tom Fraase</i>	<i>787-5538</i>	<i>782-1062</i>	
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